



CIO  SP2i
IT SERVICES/SOLUTIONS

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NITAACsupport@nih.gov

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CIO-SP2i ECS III IW2nd Training



Login to e-ordering systems



IT Services/Solutions:
CIO-SP2i
Create or Manage RFPs



IT Products: ECS III
Create or Ma

Access
E-Ordering
System



Search this site:

About

- OMB Designation
- Mission and Vision
- Industry Advisory Council

IT Contracts



Electronic Government Ordering System (e-GOS)

Warning Notice

This is a U.S. Government computer system, which may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this system may result in civil and criminal penalties for violators to criminal, civil, and/or administrative.

All information on this computer system is unclassified, but may be read, copied, and disclosed by and to anyone with access to the system. This information may be used for purposes, including criminal investigations, and may be sensitive data encrypted to comply with Federal Information Security Requirements. Access or use of this system is subject to the terms, whether authorized or unauthorized, of the system. There is no right of privacy in this system.

Note: By logging into the system you are accepting to the above. If you do not agree please click here to exit this page.

**Please sign in or
register if a first
time user**

User Login

User ID:

NIH USERS: Please enter your NIH Domain Account Login appended with "@nih.gov", for example: "username@nih.gov".

Non-NIH USERS: Please enter the email address used during registration.

Password:

LOGIN

[First Time User? Register Here.](#) | [Forgot your password? Click Here.](#)

e-GOS runs best with Internet Explorer Version 7.
You can download or upgrade to IE 7 by visiting Microsoft.

Hello **Customer CO**

Choose your action



Create a New CIO-SP2/Task Order



View and Manage CIO-SP2/Task Orders

Tips for New Users

- Save your work often!
- Roll over form labels to view useful information.
- Logout when finished.

Define your requirement

3-6542 or NITAACHelpdesk@mail.nih.gov | [LOGOUT](#)

[HOME](#) [CIO-SP2i HOME](#)

Hello **Customer CO**

SUMMARY

DOCUMENTS

DEFINITION

DEFINITION MENU

Request Package (RP)

1. Task Order Information
2. Attachments

Submit Task Order

- [Review & Submit](#)

Helpful Links

- [Task Order Process](#)
- [e-GOS Training \(Government Users\)](#)
- [Performance-Based Kit](#)
- [SOW Format](#)

Preparation Tips

Required Documents:

- [Statement of Work](#)
- [IGCE Document](#)

Task Order Information

Order ID:	Unassigned
Owner:	Customer CO
Status:	Definition

TASK ORDER TITLE

Include a short title of services or a general description of items to be acquired. This title should be unique and descriptive, and should be used consistently throughout the task order process.

Title:

POINTS OF CONTACT

Select the appropriate points of contact from the lists provided below.

Primary Contacts

Contracting Officer (CO):

Required

Contracting Officer Technical Representative (COTR):

Contract Specialist (CS):
Optional

[Add Primary CO](#)

[Add Primary COTR](#)

[Add Primary CS](#)

Alternate Contacts

Contracting Officer (CO)
Optional

Contracting Officer Technical Representative (COTR):
Optional

Alternate Contract Specialist (CS):
Optional

[Add Alternate CO](#)

[Add Alternate COTR](#)

[Add Alternate CS](#)

Enter Title

Click to input POC information

Select Task Areas.
Place your mouse
over task area for
description

TASK AREAS

Identify each CIO-SP2i Task Area required to ensure that your tasks are within contract scope. Check all Task Areas that apply:

- ☐ 1. Chief Information Officer (CIO) Support
- ☐ 2. Outsourcing
- ☐ 3. IT Operations and Maintenance
- ☐ 4. Integration Services
- ☐ 5. Critical Infrastructure Protection and Information Assurance
- ☐ 6. Digital Government
- ☐ 7. Enterprise Resource Planning
- ☐ 8. Clinical Support, Research, and Studies
- ☐ 9. Software Development

Select Contract
Type(s)

CONTRACT TYPE

Select one or more of the following contract types, as applicable to your task order:

- ☐ Cost Plus Fixed Fee (CPFF)
- ☐ Firm Fixed Price (FFP)
- ☒ Time and Materials (T&M)
- ☐ Cost Plus Award Fee (CPAF)
- ☐ Cost Sharing (CS)

For additional information please refer to the Federal Acquisition Regulations (FAR) Part 16

Time and Materials (T&M) Compliance Verification

- ☐ I verify that the CO has prepared a determination and findings per FAR Subpart 16.601 (d)

T&M only

Answer
required
questions

REGULATORY COMPLIANCE

Fair Opportunity

Is this Task Order an Exception to [Fair Opportunity](#)?

☐ Yes ☒ No

For additional information please refer to the Federal Acquisition Regulations (FAR) [Subpart 16.5](#)

Performance Based Contract

Is this Task Order [Performance Based](#)?

☒ Yes ☐ No

For additional information please refer to the Federal Acquisition Regulations (FAR) [Subpart 7.1](#) and [Subpart 37.6](#)

Earned Value Management

Does the task order meet your agency's EVMS requirements? (By indicating yes, you are certifying that EVMS requirements are met)

☐ Yes ☒ No

For additional information please refer to the Federal Acquisition Regulations (FAR) [Subpart 34.2](#)

American Recovery and Reinvestment Act (ARRA)

Does this Task Order utilize ARRA funds?

☐ Yes ☒ No

ORDER PROCESSING SCHEDULE

Select the desired Order Processing Schedule subject to NITAAC approval.

Release: ☒ Immediate (upon NITAAC approval) ☐ Specify Date

Questions: ☒ Accept Questions ☐ No Question/Answer Period

Questions Deadline: Dec 27 2010 8:00 AM ET 14 days

Proposal Deadline: Jan 3 2011 8:00 AM ET 21 days

SAVE NEXT

Click next

SUMMARY

DOCUMENTS

DEFINITION

DEFINITION MENU

Request Package (RP)

1. Task Order Information
2. Attachments

Submit Task Order

- [Review & Submit](#)

Helpful Links

- [Task Order Process](#)
- [e-GOS Training \(Government Users\)](#)

Upload task order documents

- Statement of Work
- IGCE Document

Attachments

Order ID #

Order ID:	C-2719
Owner:	Customer CO
Status:	Definition

ATTACH FILES

* Document Type:

Select

Note: The SOW and IGCE Documents are Mandatory.

* Title:

Enter document title

Description:

* File to Attach:

Browse...

ATTACH

LIST OF ATTACHMENTS

Files VISIBLE to Contract Holders

No.	Type	Title	Description	Filename	Remove
1	SOW	SOW		 SOW.doc (24064 bytes)	<input type="checkbox"/>

UPDATE

Files HIDDEN from Contract Holders

No.	Type	Title	Description	Filename	Remove
1	IGCE	IGCE		 IGCE.doc (24064 bytes)	<input type="checkbox"/>

UPDATE

See attached documents

REVIEW AND SUBMIT

To view files, you need the

- Adobe Acrobat Reader for PDF files;
- Microsoft Word Viewer for DOC files; and/or
- Microsoft Excel Viewer for XLS files.

Click to view task order summary

Summary Review

[HOME](#) | [CIO-SP2i HOME](#)

 Hello **Customer CO**

SUMMARY

DOCUMENTS

DEFINITION

ACTIVITY MENU

Select an Activity Below:

- [Submit RP to NITAAC](#)
- [View and Answer Questions](#)
- [Release Answers](#)
- [Response Details](#)
- [Submit Selection](#)
- [Cancel Task Order](#)

Task Order Summary

Order ID:	C-2719
Owner:	Customer CO
Status:	Definition

Title: C-2719: Sample Request Package

Points of Contact

 Customer CO: Mr. Customer CO, CO
 Phone: 111-111-1111
 Fax: 222-222-2222
 Email: customer.demo@demo.gov

 Customer COTR: None Entered.
 Customer CS: None Entered.
 NITAAC Customer Representative: None Entered.



Regulatory Compliance

Contract Type:	Time and Materials
Task Areas:	3 8 9
Fair Opportunity?	Yes
Performance Based Contract?	Yes
Meets Agency EVMS Requirements?	No
Utilizes ARRA Funding?	No

Order Processing Schedule

 Release Date: Immediate (upon NITAAC approval)
 Questions Deadline: Tuesday, August 17, 2010 8:00 AM ET
 Proposals Deadline: Tuesday, August 24, 2010 8:00 AM ET

List of Attachments

No.	Type	Title	Description	Filename
1	IGCE	IGCE		 IGCE.doc (24064 bytes)
2	SOW	SOW		 SOW.doc (24064 bytes)

Task Order Review(s)

There are no reviews for this task order

[SUBMIT TO NITAAC](#)

Review your
task order
information

Click to
submit to
NITAAC for
review and
release

2

3

1





SUMMARY

DOCUMENTS

SELECTION

Task Order Documents

Order ID:	C-2719
Owner:	Customer CO
Status:	Evaluation

- Request Package (RP)
 - SOW and SOW Attachments
 -  SOW.doc [07/20/2010 09:24:01 ET]
 - Amendments
 - Amendments Pending Release (not visible to Contract Holders)
 - RP Attachments (not visible to Contract Holders)
 -  IGCE.doc [07/20/2010 09:24:15 ET]
- Question and Answers
 -  qa-2719_20100720105832.pdf [07/20/2010 10:58:33 ET]
- Proposals
 - A-TEK Inc.
 -  Proposal attachment.doc [07/20/2010 10:56:53 ET]
- Post-Award Administration
 - Funding Documents
 - customer
 - Status Reports

View your Documents throughout the RFP process

To view files, you need the

- Adobe Acrobat Reader for PDF files;
- Microsoft Word Viewer for DOC files; and/or
- Microsoft Excel Viewer for XLS files.

[HOME](#) | [CIO-SP2i HOME](#)

Your CIO-SP2i Home Page

 Hello **Customer CO**

CIO-SP2i MENU

Actions

[New Task Order](#)
[New RFI](#)
[View Orders](#)
[Change Password](#)
[My Account](#)

MESSAGES

SUBJECT	DATE	REF ID
PREPROD - Task Order 2719 Has Been Submitted for RP Approval.	7-20-2010 09:28:56	2719
PREPROD - Task Order 2719 Point of Contact Assignment	7-20-2010 09:24:56	2719
PREPROD - Task Order 2688 Released for Competition.	7-19-2010 11:36:14	2688
PREPROD - Question Period for Task Order 2687 Closed	7-19-2010 11:36:13	2687
PREPROD - Select Contractor for Task Order 2686	7-19-2010 11:36:11	2686
View All		

ACTION ITEMS

TASK	DATE	REF ID
PREPROD - Select Contractor for TO 2686	7-19-2010 11:36:11	2686

TASK ORDERS

ID	DATE	TITLE	REQUESTOR	CO	STATUS
C-2686	7-19-2010 11:06:27	Order in Evaluation	Customer CO	Customer CO	Evaluation
C-2687	7-19-2010 11:23:58	Order in Pending Proposals	Customer CO	Customer CO	Released, Pending Proposals
C-2688	7-19-2010 11:26:18	Order in Pending Questions	Customer CO	Customer CO	Released, Pending Questions
C-2719	7-20-2010 09:22:12	Sample Request Package	Customer CO	Customer CO	Submitted
View All					

RFI

ID	DATE	TITLE	REQUESTOR	CO	STATUS
RFI-2689	7-19-2010 11:38:42	RFI For Testing	Customer CO		Definition
RFI-2690	7-19-2010 11:38:47	RFI For Testing	Customer CO		Definition
View All					

Manage your
RFP/Task Orders

SUMMARY
DOCUMENTS
AMENDMENT
COMPETITION
ACTIVITY MENU

Select an Activity Below:

- [Submit RP to NITAAC](#)
- [View and Answer Questions](#)
- [Release Answers](#)
- [Response Details](#)
- [Submit Selection](#)
- [Cancel Task Order](#)

Task Order Questions

Order ID:	C-2719
Owner:	Customer CO
Status:	Released, Pending Questions

Enter your responses to the following questions that have been posed by contractors.

QUESTIONS and ANSWERS

No.	Question and Answer
1	What are the computer operating systems currently being used? <input type="text"/>
2	Will the government allow access to the production database? <input type="text"/>
3	Is all work required to be performed on-site? <input type="text"/>

UPDATE

Respond to task order questions

SUMMARY

DOCUMENTS

SELECTION

SELECTION MENU

Selection Details

1. [Selection](#)

Submit Selection

■ [Review & Submit](#)

③ Click to Review & Submit Award Information

② Input award information
(Amount should not include NITAAC Fee)

Selection

Order ID:	C-2719
Owner:	Customer CO
Status:	Evaluation

Award Decision:

Title: C-2719: Sample Request Package
Contracting Officer (CO): Mr. Customer CO, CO
Phone: 111-111-1111
Fax: 222-222-2222
Email: customer.demo@demo.gov

Contractors Submitting Proposals: Contract Holders
A-TEK Inc.

Prime Contractor Recommended for Award:

① Select Awardee

Attach Award Documents:

Attach:

Documents: There are currently no award documents attached.

Award Details:

Award Date:

Negotiated Amounts:

Base Period

Start Date:

End Date:

Amount	Fee	Total (Award Ceiling)
<input type="text" value="1000000.00"/>	\$10,000.00	\$1,010,000.00

Phone **1.888.773.6542**

Email **NITAACSupport@nih.gov**

Web **www.nitaac.nih.gov**